



**ST. ALBANS SCHOOL**  
**SECTOR-15, FARIDABAD**  
**SESSION-2024-2025**

**ASSESSMENT POLICY FOR CLASSES IX & X**

As per CBSE guidelines, the examinations for the current academic year would be conducted according to the assessment structure explained below:

- 1) There will be no Semester system. The Annual examination will take place at the end of the session.
- 2) **Scholastic Area:**
  - Students will be graded on an 8 point grading scale.
  - Final result will comprise the marks of Annual Examination (Board Exam for Class X) – 80 marks and Internal Assessment – 20 marks.
  - Annual Examination (in the month of March for Class IX and Board Exam for Class X) will be conducted for 80 marks.
  - The breakup of the Internal Assessment (20 marks) is as follows :
    - a) Periodic Tests (5 marks)
    - b) Multiple Assessments (5 marks)
    - c) Portfolio (5 marks)
    - d) Subject Enrichment Activity (5 marks)

**Internal Assessment:**

- i) **Periodic Tests** will be conducted regularly in a year, including the portion of syllabus cumulatively. These will be conducted as follows:

PERIODIC TESTS	DURATION	SYLLABUS	MAX. MARKS
Pre-Mid Term	July	20-30% of Full syllabus	30(convertible to 5)
Mid term	September	50-60% of Full syllabus	80(convertible to 5)
Post- Mid Term	January	Full syllabus	80(convertible to 5)

**The average of best 2 would to be taken for final submission of marks.**

**No retest** of these exams will be conducted in case of the absence or low score obtained by the students.

- ii) **Multiple assessment** strategies – This will include oral tests, individual or group work, class discussion, field-work, concept maps, graphic organizers, visual representation etc.
- iii) **The Portfolio** will hold the performance records and documents representing a collection of his/her learning achievements throughout the current academic session. It will also include the class work and homework assignments.
- iv) **Subject Enrichment Activities** will comprise activities like:
  - Listening and speaking skills in languages
  - Practical work in Science and Mathematics
  - Project work in Social ScienceThese will be assessed once or twice in a year.

**3) Co-Scholastic Area:**

- i) Co- scholastic activities will be assessed on a 5 point grading scale. No up scaling of grades on the basis of these co-scholastic grades will be done.
  - ii) Co-scholastic area will cover **Health and Physical Education / Work experience /Art Education.**
- 4) Students will also be graded for discipline on a 5 point grading scale considering his/her attendance, sincerity, behaviour and values.**

Accordingly, your child must be regular in the following areas throughout the current academic session:

- 1) Attendance in school- In case your child is not joining classes on a particular day make sure that you inform the school timely.
- 2) Portfolio maintenance
- 3) Subject Enrichment activities
- 4) Multiple assessment strategies
- 5) PREMID TERM/ MID TERM/ POST MID TERM/FINAL EXAM (IX – X). In case a student fails to take exam on a particular day due to medical reason, he/she should send an application on the same day and the medical certificate (from a registered medical practitioner) within a few days.

Please ensure that your child attends classes regularly, completes all his day to day activities on time and makes timely submission as required. He / She must do well in school-based assessment too, before appearing in the Board examination, as it is mandatory to pass in school-based assessment and Board exams to be declared as pass.

**Important note:**

CBSE has taken a decision of conducting two levels of examinations in Mathematics in Class X Board Exam for the academic session ending March, 2020 onwards. The two levels are: Maths Standard and Maths Basic. The students can opt for either Maths Standard (present level of examination) or Maths Basic (easier level of examination). The Standard level will be meant for students who wish to opt for Mathematics at Sr. Secondary level and the Basic level would be for the students who are not keen to pursue Mathematics at higher levels.

In case student fails at any level of Mathematics, he/she can appear in the compartment examination as per the norms of the Board according to the options given below:

IN CASE OF FAILURE IN	COMPARTMENT OPTIONS
Mathematics -Basic	Mathematics-Basic
Mathematics-Standard	Mathematics Standard or Mathematics- Basic

A student who qualifies the Mathematics-Basic, shall be given an option to appear in Mathematics-Standard at the time of Compartment exams as per the norms of the Board, in case he/she changes his/her mind to pursue Mathematics at Senior Secondary level.

The Classroom teaching and internal assessment will be the same for both the levels of examinations.

At the time of registration for the Board exams, the child has to choose any one of the levels.

Parent's guidance will be crucial at this stage. So, guide your child in this exercise by carefully going through the related guidelines and FAQs at

[http://cbseacademic.nic.in/web\\_material/Circulars/2019/03\\_Circular\\_201](http://cbseacademic.nic.in/web_material/Circulars/2019/03_Circular_201)

GRADING SCALE FOR SCHOLASTIC AREA

GRADE	MARKS RANGE
A1	91-100
A2	81-90
B1	71-80
B2	61-70
C1	51-60
C2	41-50
D	33-40
E (Fail)	00-32

GRADING SCALE FOR CO- SCHOLASTIC AREA

GRADE	GRADE POINT
A	4.1-5
B	3.1-4
C	2.1-3
D	1.1-2
E	0-1

## GENERAL EXAMINATION RELATED INSTRUCTIONS

- Pupils are advised not to remain absent for any of the periodic tests. In case of absence, no re-examination will be conducted.
- In case of illness during an exam, the application along with a medical certificate from a registered medical practitioner must be submitted on the same day or by next day definitely.
- Students are expected to score minimum D grade in each subject to graduate to the next higher class.
- A student will not be promoted to next higher grade in case he/she is not able to score minimum D grade in three or more subjects.
- It is compulsory for the students to complete 75% of attendance in the year to make them eligible to sit for their final exams.
- There must be no communication between students in writing, speech or gesture once they enter the examination hall. A student who resorts to any kind of unfair exam practice during the examination will be awarded ZERO for that particular subject. NO request will be entertained for showing any leniency regarding such cases.
- Any student in possession of mobile phones, calculators, written material, books, notes etc. will be considered as an attempt to cheat and will be debarred from the remaining papers or exams.
- Students must not write anything on the question paper except their name and roll number. No rough work or calculation should be done on the question paper. Any violation of this rule will result in strict action.

**Headmistress**